|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Student's Name** | **Student's I.D.** | | **Department** | | | **Report #** | | |
| ……………………………………………. | ……………………... | | …………………………………... | | | **Duration: from ….… /……../……**  **to …... /….…/……** | | |
| **Briefly, summarize what you have accomplished during the past couple of weeks.** | …………………………………………………………………………………………………  …………………………………………………………………………………………………  …………………………………………………………………………………………………  …………………………………………………………………………………………………  …………………………………………………………………………………………………  ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………….....  …………………………………………………………………………………………………………….. | | | | | | | |
| **How easy/difficult did you find your tasks?** | ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………….....  ……………………………………………………………………………………………………………. | | | | | | | |
| **How related did you find your tasks to the courses taken in class?** | ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………….....  ……………………………………………………………………………………………………………. | | | | | | | |
| **The following section should be filled in by the training supervisor** | | | | | | | | |
| **Student's seriousness** | **Excellent** | **Good** | | **Poor** | **Student's attendance** | **Excellent** | **Good** | **Poor** |
| **Student's observation** | **Excellent** | **Good** | | **Poor** | **General evaluation** | **Excellent** | **Good** | **Poor** |
| **Do you have any comment on what the student has written above?** | …………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………….........  ……………………………………………………………………………………………………………. | | | | | | | |
| **Organization:** |  | | | **Department:** | |  | | |
| **Telephone:** |  | | | **Email Address:** | |  | | |
| **Supervisor's Name** | **Position** | | | **Signature** | |  | | |
|  |  | | |

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**Al-Imam Mohammad Ibn Saud Islamic University**

**College of Engineering**

**Form S3: Engineering Training Bi-Weekly Report**

**Notes**:

1. The internal supervisor will contact the student during the first week of the training.
2. The student should send this form to the internal supervisor by email every two weeks.
3. The student should submit all 5 Bi-weekly reports and the confidential report to the department by the end of the training.

**Form S3 (1/1) (students)**