IMAM MOHAMMAD IBN SAUD ISLAMIC UNIVERSITY

COLLEGE OF LANGUAGES AND TRANSLATION (CLT)

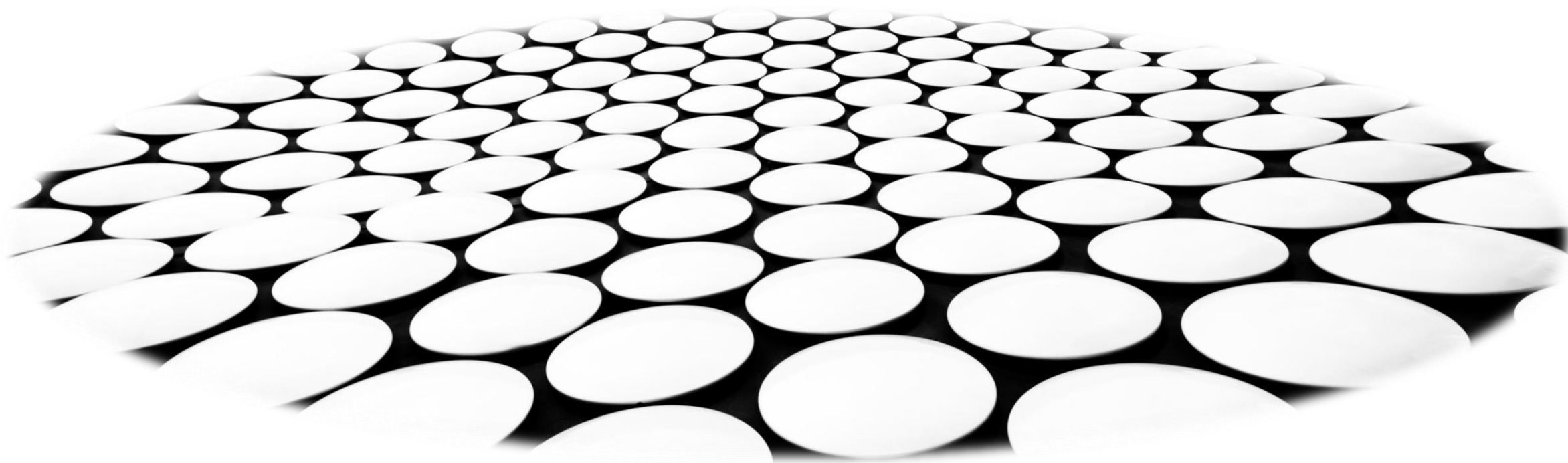MASTER OF ARTS IN ENGLISH LITERATURE (MAEL)

Master of Arts in English Literature Handbook

2024

Table of Contents

Table of Contents

Welcome Message from the Dean

It is with great pleasure that I welcome you to the Master of Arts in English Literature (MAEL) program at the College of Languages and Translation, Imam Mohammad Ibn Saud Islamic University. Our program is designed to offer students a deep and comprehensive understanding of English literary traditions, critical theories, and global perspectives. Through rigorous coursework, research opportunities, and scholarly discussions, we aim to cultivate intellectual growth, critical thinking, and analytical skills that will empower our students to contribute meaningfully to the field of literature and beyond.

At the College, we are committed to fostering an environment that encourages academic excellence, cultural awareness, and ethical scholarship. Our faculty comprises distinguished scholars dedicated to guiding and mentoring students as they explore the complexities of literature, from its historical roots to contemporary narratives. The interdisciplinary approach of our program ensures that students are well-prepared to engage with diverse literary forms and discourses, preparing them for both academic and professional success.

As we align our vision with the goals of Vision 2030, we are proud to contribute to the development of a globally engaged, knowledge-based society. The skills and insights you will gain in this program will not only enhance your understanding of literature but also prepare you to be leaders in education, research, and the broader community.

I wish you all the best in your academic journey and look forward to seeing the contributions you will make during your time here.

Warm regards,

Dr. Mohammed Abdullah Al-Rashed

Dean, College of Languages and Translation

Introduction: Master of Arts in English Literature Handbook

Colleges of Languages and Translation take pride in our commitment to students and teaching. We foster a vibrant learning environment that emphasizes accessibility and student engagement in active learning, which helps students refine their abilities to think analytically, critically, and creatively. We have built a reputation for creating an all-encompassing learning experience that blends an academically focused curriculum with practical skills. The Master's in English Literature program is a continuation of our dedication to establishing programs that fit students' needs and those of the current multi-level job market. Since its establishment, over 50 students have graduated from the program, well equipped with extensive subject expertise and independent research skills.

The Master's in English Literature program is designed for students with a passion for literature who are willing to transform their acquired skills and knowledge into new professional opportunities. Its rigorous courses cover literary works from antiquity to contemporary times. It offers a comprehensive study of literary history, theory, and criticism, developing students' understanding of a wide range of cultures and intellectual traditions. Students can evaluate, make connections, manage complex information, and construct arguments. Such an ability is demonstrated by moving from coursework to the master's dissertation project.

The Master's in English Literature program prepares students for doctoral work and careers in teaching, educational consultancy, public relations management, creative writing, media, publishing, advertising, editing, interpreting, marketing management and even entrepreneurship.

This handbook for the Master of Arts in English Literature program introduces students to their academic journey and its requirements. It highlights available opportunities through academic and non-academic sources. It familiarizes students with the study plan, course specifications, and the process of registering, and writing their MA dissertation projects. It is an essential reference for locating information and learning about the world of opportunities the degree offers them.

Program Mission and Goals

Program Mission

The Master of Arts in English Literature program prepares graduates in literary studies and advanced writing through a rigorous curriculum, modern resources, and appropriate facilities that promote academic excellence, research innovation, and community engagement.

Program Goals

1. Equip graduates with a deep and specialized knowledge of English literature for advanced academic study.

2. Educate gradates in the scholarly methods of intellectual inquiry and critical analysis to engage with key issues in English literary studies.

3. Promote a supportive research environment for knowledge discovery and critical thinking by equipping graduates with essential research skills and modern technologies.

Program Goals

4. Integrate coursework with research training and conduct an independent Master's graduate research project to develop expertise in publishing.

5. Prepare literature graduates to effectively translate their knowledge into practical applications that hold significance in fulfilling the needs of community.

Student Admission

➢ **General admission requirements pursuant to the university by-laws regulating higher studies in general:**

○ **The applicant to this program should fulfill the following requirements:**

✓ Commendable ethical behavior and medically fit.
✓ Two letters of recommendation delivered by the applicant's former instructors.
✓ Employer's permission if applicable.

NB: The student is not authorized to simultaneously enroll in two programs.

Student Admission

Admission requirements for enrolling in the English department (Master of Arts in English Literature):

1. BA in English language and literature in the following tracks with **GPA 3.75** and above:
   - ✓ English language
   - ✓ English literature
   - ✓ English language and literature
2. The applicant completed the following BA courses or all equivalents
   - ✓ Introduction to literature
   - ✓ Courses in drama, novel, poetry and criticism.
   - ✓ At least two courses in Arabic language
3. At least **80** points in the general test designed for assessing the competencies of applicants to admission to university.
4. Minimum IELTS score equal to **(6.5)** or its TOEFL equivalent (550 or above) and in writing not less than **4.5.**
5. Pass in the Program Admission Test and in the admission interview.
6. Competence in the use of IT skills and research applications.
7. Selection of the best candidates having prior experience and training record in case of equal applicant scores or excess in number of applicants to the program.

Admission Requirements for the Master of Arts in English Literature, College of Languages and Translation Click Here

Student Admission Fees

The total program fees for the Master of Arts in English Literature amount to 60,000 Riyals. The university website provides updated information regarding fees yearly. Please refer to the university website for the most recent fee details.

Staying Current

For more details about the admission fees, check the Deanship of Admission and Registration; Vice Presidency for Graduate Studies website. Click Here

Study Plan Structure

Program Structure		No. of Courses	Credit Hours	Percentage
Course	Required	9	36	75%
	Elective	2	8	17%
Graduation Project		1	4	8%
Total		12	48	100%

Study System ⟷ Course work and Dissertation Project

Study Plan

Level	Course Code	Course Title	Pre-Requisite Courses	Credit Hours
Level 1	ENG 6101	Research Methods in Literature	--	4
	ENG 6122	Readings in English Novel	--	4
	ENG 6123	Readings in English Poetry	--	4
Level 2	ENG 6124	Readings in English Drama	ENG 6101 ENG 6122 ENG 6123	4
	ENG6136	Critical Theory		4
	ENG 6137	Comparative Literature		4
Level 3	ENG6134	Readings in Contemporary Literary Fiction	ENG6124 ENG2136 ENG6137	4
	ENG6135	Readings in American Literature		4
	--	Elective Courses (Translation PedagogyTRA 6188/ Technology in English Language Teaching LNG 6168)		4
Level 4	ENG6201	Dissertation Proposal	ENG6134 ENG6135	4
		Elective Courses (Theories of Translation TRA 6180/Theories of Language Learning and Teaching LNG6166)		4
Level 5	ENG6299	MA Dissertation Project	ENG6201	4

Be Curious

For detailed information on course specifications, including objectives, learning outcomes, content, and assessment methods, please visit the program's page on the college's website. Click Here

Teaching and Learning Strategies to Achieve Program Learning Outcomes
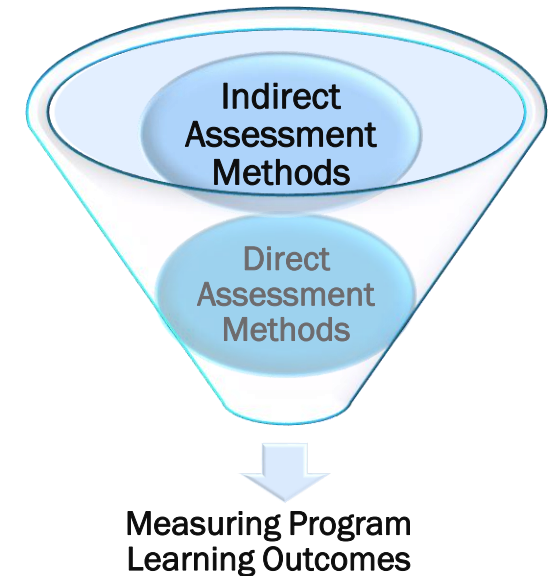
Teacher-centered Approaches

- Lecturing (face-to-face learning)
- Virtual learning and online classroom
- Seminars
- Tutorials
- Workshops

Learner-centered Approaches

- Problem-Inquiry- Based Learning
- Analytical thinking, logical reasoning and inquiry during group discussions
- Student seminar presentations
- Feedback and reporting
- Classroom work (discussion and presentations)
- Self-learning or Life-long learning practices
- Independent reading and private study
- Critical research tasks
- Collaborative learning
- Experiential learning

Assessment Methods for Program Learning Outcomes

- Formative diagnostic assessment (i.e. progress achievement testing)

- Formal summative assessment (i.e. final achievement in-class testing)

- Creative portfolio

- Graded home assignments

- Self-editing tasks

- Article reviews/reports

- Student presentations (e.g. PPT)

- Peer assessment (monitored by instructor)

- Workshop reports

- Seminar proceedings

- Graded term paper writing - Graded research paper

- External assessment (for evaluating the final dissertation)

- Professional benchmarking

- Dissertation (final defense)

Indirect Assessment Methods

Direct Assessment Methods

Measuring Program Learning Outcomes

Research Project and Its Requirements

To receive a Master's degree in English Literature, completion of a Master's dissertation project is a requirement. The following is a summary of the implemented process:
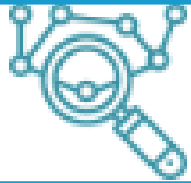
❑ The student is required to investigate and select a topic that aligns with current research interests in the field of English Literature.

❑ Once the topic is approved, the student will write a research proposal for the third level of study (**Dissertation Proposal ENG 6201).** After the course instructor accepts the research proposal, the student registers for the dissertation project course (**MA Dissertation Project ENG6299)**

❑ The student will then conduct the dissertation project under the supervision of the course instructor, who will provide guidance and support to help the student complete the project necessary for graduation.

Useful Links:

Registration of the Dissertation Project:

Details of the requirements and procedures are available in the Unified By Laws for Graduate Studies in Saudi Universities from article 41 to 43 Link Here

Dissertation Composition Guidelines Link Here

Further Details for all Available Master's Degree Program Documents

Link Here

Scientific Supervision:

Details of the requirements and procedures are available in the Unified By Laws for Graduate Studies in Saudi Universities from article 33 to 39 Link Here

Graduate Attributes

The MA program in English Literature envisages the achievement of the following graduate attributes per category:

✓ **Core knowledge:**
Mastery of specialist content and career skills

✓ **Societal commitment:**
Awareness of social and cultural community needs and willingness to serve them academically and professionally

✓ **Critical thinking and problem-solving:**
Handle academic and professional issues analytically and critically to find appropriate solutions

✓ **Ethics, independence, and collaboration:**
Working independently and collaboratively with team spirit to carry out assignments and projects in the field of Literature

✓ **Cultural commitment:**
Identification with higher-order national goals and observance of Islamic values academically and professionally

✓ **Communication:**
Use of IT skills and electronic applications to carry out projects and conduct research

Student Counseling Support and Services: Academic

Before the start of classes, the academic advising team at the graduate studies office at the College of Languages and Translation arranges for an orientation program, which is scheduled for all new postgraduate students. The main goals of the orientation program are listed below:

1- Acquainting the newly admitted students with the general academic university regulations, policies, and services.

2- Familiarizing them with the specific regulations and the registration process of the PhD Program of Literature at Imam Mohammad Ibn Saud University.

3- Introducing the students to their rights and responsibilities. The students are also oriented on adding and dropping classes and receiving refunds deadlines.

4- Introducing them to the University Life on the campus through making tours and visits to university facilities such as the library, parking lots, playgrounds students' activities centers, etc. during these tours, the advising team locates the classrooms for them before classes begin.

Student Package

Upon the completion of the orientation program, postgraduate students receive a package that includes:

1- The Student Handbook, The Student ID Card, with terms and conditions.

2- The Academic Calendar.

3- Location maps to the building facilities and classrooms.

4- A booklet on how to create an email, Banner, and blackboard accounts.

5- Security documents explaining to the students how to receive security stickers for their cars.

6- Healthcare booklet

Useful Links:

Manual Guide for Postgraduate Students at the University, Click Here

Olia User Manual, Click Here

Olia System, Click Here

How to issue Digital student ID cards, Click Here

Student Self-Service, Click Here

All university students can request a new username or reset a password to benefit from all the electronic services offered to them: Email, electronic forms and all university electronic systems. To access systems available to students at IMSIU, Click Here

Student Counseling Services : Academic Advising

In collaboration with the English department, the QADU prepares a yearly counseling calendar for students. The counseling program is meant to help students in matters related to students' diverse activities within the university and if need be to respond favorably to their psychological needs. The Unit uses digital means in its counseling mission; making thus relevant information and data available to students with easy and rapid access.
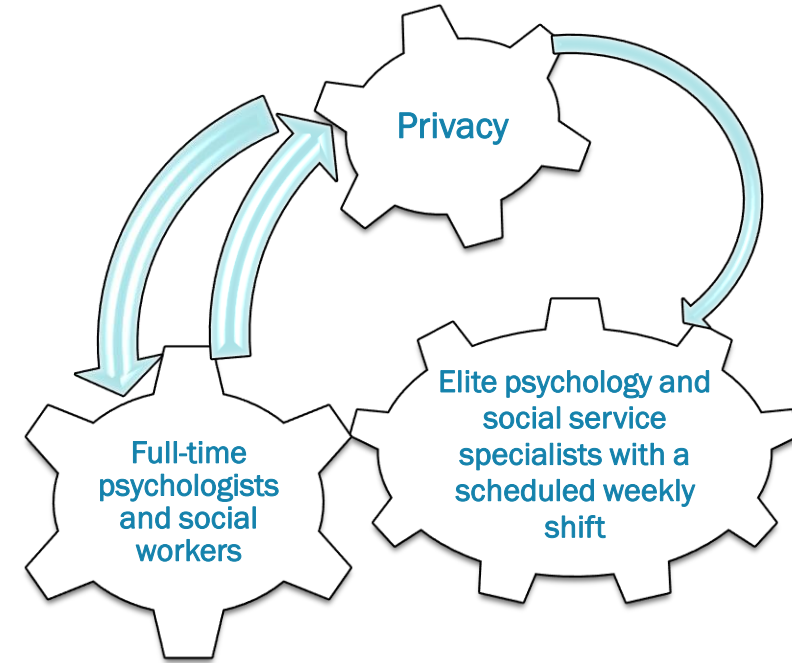
Here are some hints about the functioning of the student counseling system in the program:

1. The General Academic Advisory office handles personal counseling case by case. For example, students requiring in-depth individual counseling are referred to the Student Advising Unit office at male and female campuses, where they can receive social, psychological and financial assistance.
2. In the student-mentoring unit, a faculty member is assigned to about 3-4 MA students as an academic advisor. Academic Advisors meet with the assigned students individually or in groups at least four times during the academic semester. These meetings provide valuable opportunities for information exchange and suggestions as to how the advisors can improve the student's educational experience.
3. Faculty members are also available two times a week to give consultations and advice to students during their office hours. The students may visit instructors in their offices or call them on the phone or other multimedia means. Accommodations for one-on-one consultations are also available if students need them.

Academic Advising,
Click Here

Student Counseling Support and Services : Psychological and Social Counceling
"Enayah Unit"

- ✓ Preparing newly enrolled students to adapt to the university environment.
- ✓ Helping students achieve and develop psychological and social harmony.
- ✓ Achieving self-discipline and developing a sense of responsibility among students.
- ✓ Providing psychological and social counseling for university students and employees.
- ✓ Providing students with psychological and social sources for university life skills.
- ✓ Treating and counseling students who suffer from psychological, social, or health. problems and helping them confront and overcome them.
- ✓ Pay attention to outstanding and gifted students, foster their abilities, and encourage their creativity.
- ✓ Creating treatment and establishing counseling programs to address drug abuse and addiction problems.
- ✓ Preparing specialized programs and conducting studies and research in psychological and social treatment and counseling.
- ✓ Establishing training courses and programs in psychological and social treatment and counseling.
- ✓ Holding scientific conferences and seminars in psychological and social treatment and counseling.
- ✓ Preparing and applying the necessary means and standards for the process of psychological and social treatment and counseling.

Privacy

Full-time psychologists and social workers

Elite psychology and social service specialists with a scheduled weekly shift

- ▪ Book an appointment; Click Here Enayah System
- ▪ Educate yourself about mental health and how to help others; Click Here for Enayah Booklets
- ▪ Contact Enayah; Click Here

Student Counseling Services : Medical

Medical Centers are located in male and female campuses. They are part of Imam University Medical Center Hospital and care for the health needs of university employees and students.

The Patient Rights:

1. Obtaining appropriate health care at the Medical Services Center following established procedures, regardless of age, gender, nationality, religion, and medical condition.

2. Upholding the utmost respect, dignity, and privacy for the patients, ensuring they feel valued and important.

4. Respecting patients' right to a safe and secure environment.

5. The patient has the right to know the names of physicians responsible for coordinating care, the specialty of the physician responsible for care, and the function of any individual providing services.

6. The patient has the right to receive any further information necessary to give informed consent before any procedure and treatment, including the complications to which the patient and visitors may be exposed due to the treatment.

A nurse is available in every college.

To open a medical file, Click Here

Telephone: 0112583111

Improving Quality of Student's Life on University Campus

- ✓ The program administration collaborates with the university to improve the health and safety standards on campus in terms of space optimization and environmental quality.

- ✓ IMSIU signed an agreement with and Ministry of Sports for the privatization of sport facilities for 10 years to prepare and develop according to the highest engineering standards. **Click Here**

- ✓ The location of the campus falls within the spatial scope of the vast governmental project in progress called The Riyadh Sports Boulevard (or Green Belt), which is one of four major government-sponsored projects intended to "encourage the citizens of Riyadh to follow a healthy lifestyle, exercising and participating in different sports, particularly, walking, cycling, and horse riding. A rich cultural, environmental, and recreational ambience will be created by events and activities, which are aligned with the goals of the Kingdom Vision 2030" (https://www.riyadhalmasar.sa/en/). The program administration expects this project to benefit the students seeking enrolment in the MA in English Literature.

Special Support for Gifted Students:
The Innovation and Entrepreneurship Center

Imam University Business Incubator (Imam Cloud):

The Imam Business Incubator is more than just a space. It is a supportive and stimulating environment for innovative, start-up, and existing projects for university staff, students, and Imam Muhammad bin Saud Islamic University graduates. The university provides and equips with mechanisms for success and excellence, ensuring that all projects have the best possible start. The incubator is a social-economic entity established to provide comprehensive support, assistance, and consultation for new and start-up projects. This support is designed to make beneficiaries feel secure and confident in their entrepreneurial journey.

- ✓ Providing consultations in many fields: "marketing, legal, administrative, accounting, financial, and technical."
- ✓ Guiding in all stages of the project.
- ✓ Providing a private office or shared workspaces for beneficiaries.
- ✓ By joining Imam Business Incubator, the beneficiary gains access to various facilities, including meeting rooms, a training hall, and more. These resources support the project at every stage.
- ✓ Imam Cloud allows entrepreneurs to join many exhibitions and events to introduce the project.
- ✓ Providing specialized training courses and organizing meetings with successful entrepreneurs to benefit from their experiences.
- ✓ Building effective partnerships and implementing joint programs with national institutions concerned with developing entrepreneurship and innovation skills.
- ✓ Coordinating and cooperating with institutions to support innovation and entrepreneurship to implement joint programs.

Imam Cloud Electronic Registration Services, Click Here

IMSIU Intellectual Property Policies, Click Here

Special Support (Low Achievers and Disabled Students)

The college's Special Needs Unit is responsible for providing accommodations and facilities for students with disabilities. Committee members work with special needs students by identifying their individual problems and helping them fulfill their academic requirements. The university and the college have considered students with special needs in a number of respects, most notably easy access to the premises, curriculum design, and course delivery mode.

To improve their low achievement, these students are given remedial work and some particular tests. Many efforts are made to help these students overcome what impedes their high achievement and take advantage of the learning process.

Learning Resources, Facilities, and Equipment

- ✓ **Prince Sultan Library for Science and Knowledge** is affiliated with Imam Mohamed ibn Saud Islamic University and contains a collection of about 500, 000 titles.
- ✓ **Subscriptions to papers and online periodicals** are annually updated in accordance with emerging program needs.
- ✓ **References such as Journals**: a list of the academic journals has been developed and recommended by the faculty members. A comprehensive search of the available journals according to their scientific impact index has been carried out and the University subscript a list that includes more than thirty-five journals from a different publication.
- ✓ **Electronic Journals:** E-Journals, full-text articles archives, and up to date databases are available at the University library. Open Access to all journals is available through the Saudi Digital library.
- ✓ The University has partnerships with **electronic platforms**, for educational purposes, such as WEBEX, Blackboard, and Microsoft Office 365.
- ✓ The library consistently updates and tracks with what comes new to the field in the form of books and journals.
- ✓ **Lecture Halls and Labs**: The English department has enough lecture halls and laboratories to host the students seeking admission to the MA in English Literature.

Learning Sources Useful Links:

Access to Saudi Digital Library (SDL), Click Here

SDL User Manual, Click Here

Open Educational Sources, Click Here

King Fahad National Library, Click Here

Blackboard Student User Links Manual, Click Here

Webex Student User Manual, Click Here

Learning Sources Useful Links, Click Here

Deanship for Scientific Research: Workshops and Support Services

The Deanship of Scientific Research provides a stimulating research environment to develop the best competencies in scientific research. It encourages distinguished research projects that enrich theoretical and applied knowledge in academic specializations and meet the needs of different sectors of society. The Deanship also offers a variety of training workshops and services to facilitate scholarly activities and sharpen the researchers' skills and knowledge.

Workship Training Achieve, Click Here

Research Services such as researcher task facilitation and dissertation and book publication request, Click Here

Follow the Deanship of Scientific Research on X Platform to attend its ongoing training workshops that focus on research and publishing, Click Here

Student Rights: Academic and Non-Academic

Academic Rights

<u>Creating the appropriate environment for teaching and learning:</u>

- Obtaining a university ID card and benefitting from university services according to university rules and regulations.
- Obtaining course plans and syllabi along with academic schedules.
- Enabling course registration as per guidelines and due dates of the university calendar.
- Holding lectures at their scheduled times.
- Knowledge of references for academic courses.
- Obtaining adequate clarification of course elements.
- Inquiring about and discussing scientific matters.
- Assessing students' academic achievements through various means according to the executive rules and regulations of test and study.
- Obtaining mid-term grades before final exam. Maintaining confidentiality of student's personal and academic information.
- Acquiring a graduation certificate after completing all requirements according to the rules and regulations of the program.
- Enabling those with special needs with the required aid for education.
- Benefitting from academic counselling services.

Non-academic Rights
✓ Benefitting from student dorms according to rules and regulations.
✓ Providing medical care at university medical facilities.
✓ Benefitting from social services provided by the university according to rules and regulations.
✓ Benefitting from all university facilities according to rules and regulations

Student Duties: Academic and Non-academic

Academic Duties

Adhering to university rules and regulations.

- Completing all academic procedures according to scheduled dates of the university.
- Attending all lectures and providing acceptable excuses (as per university rules and regulations) when absent.
- Abiding to academic integrity and ethical research rules.
- Avoid academic misconduct.
- Following academic announcements made on university website or on campus.
- Always carrying university ID and presenting it when needed.
- Maintaining university ID and returning it when no longer a student.
- Respecting exam regulations and not cheating or helping others cheat.

Non-Academic Duties

- Maintaining university facilities and using the facilities for their intended purpose as per rules and regulations.
- Good conduct on campus and never violating the rules.
- Keeping university facilities clean.
- Respecting all employees and visitors of the university.
- Giving accurate personal information and updating the information when necessary.
- Abiding to all consequences.
- Following university traffic rules

University Student Regulations Rights and Responsibilities, Click Here

College of Language and Translation: Contact Details

College of Language and Translation Website	[Click Here](#)
Male Section	0112587405 vdea@imamu.edu.sa
Female Section	0112597584 Clt_kacfs@imamu.edu.sa
Tawasol	[Click Here](#)
X Platform	[Click Here](#)

This document is issued by the College of Languages and Translation, Master of Arts in English Literature Program, Imam Mohammad ibn Saud Islamic University, in accordance with the Deanship of Quality and Development, 2024.

Prepared by Dr. Nada Alahaidib
Assistant Professor of English Literature
College of Languages and Translation

Head of the Department

Dr. Mohammad Alhammad
Date: 25-11-2024