

Regulations of the research projects within the undergraduate program of the College of Science

I. Registration requirements

1. The research project consists of a report to be prepared only by students who have successfully completed at least 100 credit hours of the bachelor's program. The student is further expected to graduate in the semester of the project preparation or at most in the next summer semester.
2. A student cannot register for a research project in the summer semester.

II. General procedure

1. The Department committee in charge of research projects first calls for project submissions at the end of the semester preceding projects preparation. Then faculty members submit proposals according to the specific form available.
2. The model of the proposed research project indicates whether the project is intended for one student or two students.
3. The subject of the proposed research project should be of a scientific nature appropriate to the scientific background of the student. It should require some scientific background covering at least level 6 of BSc syllabus.
4. The main objective of a project is to strengthen the scientific background of the student, to develop his/her practical skills, but not to obtain new scientific results.
5. The Department committee evaluates project proposals and then publishes the list of accepted projects.
6. Each student enrolled in a research project is asked to choose one project from the list.
7. The committee reviews the selected projects and assigns to each student one project. In case when two or more students choose the same subject, priority will be given to the student with best grading.

8. Teachers and students are then informed about project assignments at most three weeks after semester start.

III. Project Supervision

1. Each teacher can supervise at most 2 students.
2. The supervisor must meet with his/her student at least two hours per week.
3. If the student lacks diligence on his project, the supervisor should submit a detailed report to the Department committee.

IV. Project report

1. In the eighth week of the semester, the supervisor must complete a first report on the carried out work, marking it with a score out of 30.
2. Two weeks before the final exams start, the supervisor writes down a final report marking it with a score out of 30 (written evaluation). Furthermore, the supervisor checks the plagiarism level of the project. A maximum of 40% is tolerated. Elsewhere, the student must make modifications in his project to fulfill this condition.

V. Project defense

1. Before the end of the final exams, the Department committee sets up a timetable for oral defense for all projects in the department.
2. The Department committee selects defense panels and sends out copies of projects to defense committee at least two days before the defense date.
3. Every member of the committee should make a written evaluation of the project.
4. Once the project defense finished, the jury debates and scores the project a mark out of 40. The supervisor reports his overall mark to the chairman of the project committee.