



Course Outline  
2<sup>nd</sup> Term, Academic Year 1435/1436

Course Title	English Language	
Course Code	ENG 034	
Required Textbook	Virginia Evans, Jenny Dooley & Henry Brown. <b>Management I</b> , <i>Express publishing</i>	
Instructor Name		Instructor Email
<b>Course Description</b>		
<p><b>English Language (Part I: Reading and Writing)</b> introduces students to university-level reading and writing. Its goal is to enable students to build on the reading and writing skills they have developed through their earlier school years. This elementary reading and writing course focuses on improving students' abilities in reading comprehension, building spelling and vocabulary skills, and writing well-formed simple, compound and complex sentences and well-organized paragraphs. Attention is paid to reading skills such as identifying the main idea and supporting ideas, and using context clues for vocabulary. Emphasis is also placed on the writing process, with students doing prewriting, peer-editing, and multiple drafts. Students move from writing well-formed simple and compound sentences to well-formed complex sentences and then to well-organized paragraphs with topic sentences, supporting details, and a conclusion.</p>		
<b>Course Objectives Course Learning Outcomes</b>		
<p>The course content will focus on meeting the course objectives described below:</p> <ol style="list-style-type: none"><li>1. strengthening students' reading and writing skills.</li><li>2. encouraging students to respond critically to ideas.</li><li>3. preparing students for writing in courses across the curriculum.</li><li>4. helping students develop awareness of their progress as readers and writers.</li></ol>		
<b>Course Policy</b>		
<ul style="list-style-type: none"><li>• <b>Instructors are expected to:</b><ol style="list-style-type: none"><li>1. be on time and prepared for class.</li><li>2. teach to the course goals.</li><li>3. give clear instructions for assignments and exercises.</li><li>4. advise and support students in their course work.</li><li>5. treat students with respect.</li><li>6. act in a fair manner.</li><li>7. evaluate students fairly and constructively, based on criteria made clear to students beforehand.</li><li>8. return assignments in a timely manner.</li><li>9. give useful feedback.</li></ol></li><li>• <b>Students are expected to:</b><ol style="list-style-type: none"><li>1. attend all classes except in case of illness or emergency.</li><li>2. prepare for class by completing readings and assigned work in advance.</li><li>3. actively participate in classroom activities.</li></ol></li></ul>		

4. ask questions if they do not understand.
5. submit all assignments according to instructions, complete, and on time.

- **Attendance**

The university expects students to attend all classes in which they are enrolled. Regular attendance is necessary if individuals are to excel. There is a direct correlation between attendance and academic success. Attendance is mandatory. All students must arrive on time and prepared to learn at each class session. At the instructor's discretion, students may be marked absent if they arrive more than 15 minutes late to any class.

- **Disruptive Behavior**

Disruptive behavior is an activity that interferes with learning and teaching. Inappropriate talking during class, tardiness, cheating, use of cell phone, etc. all disrupt the learning process. Students who are found guilty of disruptive behavior face serious consequences.

- **Academic honesty**

The writing students do in **ENG 034** must be their own. Presenting the work of others, whether it is used without attribution (plagiarism) or submitted by students but written by someone else (cheating), violates the university's policy on academic integrity. Students who are found guilty of plagiarism or cheating face serious consequences. According to the university policy, a largely or fully plagiarized assignment should result in a grade of F for the course.

#### Grading and Standards of Assessment

Assignments, Participation, and Quizzes	Will be determined
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Course Calendar			
Week	From	To	Content to be covered
1	12 / 4 / 1436 1 / 2 / 2015	16 / 4 / 1436 5 / 2 / 2015	Introduction to the Course
2	19 / 4 / 1436 8 / 2 / 2015	23 / 4 / 1436 12 / 2 / 2015	Book 1 - Unit 1 & 2 Pages (4 : 7)
3	26 / 4 / 1436 15 / 2 / 2015	30 / 4 / 1436 19 / 2 / 2015	Unit 3 & 4 Pages (8 : 11)
4	3 / 5 / 1436 22 / 2 / 2015	7 / 5 / 1436 26 / 2 / 2015	Unit 5 & 6 Pages (12 : 15)
5	10 / 5 / 1436 1 / 3 / 2015	14 / 5 / 1436 5 / 3 / 2015	Unit 7 & 8 Pages (16 & 19)
6	17 / 5 / 1436 8 / 3 / 2015	21 / 5 / 1436 12 / 3 / 2015	Unit 9 & 10 Pages (20: 23)
7	24 / 5 / 1436 15 / 3 / 2015	28 / 5 / 1436 19 / 3 / 2015	Unit 11 & 12 Pages (24 : 27)
Mid-Term Vacation			
8	9 / 6 / 1436 29 / 3 / 2015	13 / 6 / 1436 2 / 4 / 2015	Unit 13 & 14 Pages (28 : 31)
9	16 / 6 / 1436 5 / 4 / 2015	20 / 6 / 1436 9 / 4 / 2015	Mid-Term Exam

10	23 / 6 / 1436 12 / 4 / 2015	27 / 6 / 1436 16 / 4 / 2015	Book 2 - Unit 1 & 2 Pages (4 : 7)
11	30 / 6 / 1436 19 / 4 / 2015	4 / 7 / 1436 23 / 4 / 2015	Unit 3 & 4 Pages (8 : 11)
12	7 / 7 / 1436 26 / 4 / 2015	11 / 7 / 1436 30 / 4 / 2015	Unit 5 & 6 Pages (12 : 15)
13	14 / 7 / 1436 3 / 5 / 2015	18 / 7 / 1436 7 / 5 / 2015	Unit 7 & 8 Pages (16 & 19)
14	21 / 7 / 1436 10 / 5 / 2015	25 / 7 / 1436 15 / 5 / 2015	Final Revision
15	28 / 7 / 1436 17 / 5 / 2015		FINAL EXAMS

#### Schedule of Assessment Tasks for Students During the Semester

	Assessment task (e.g. essay, test, group project, examination, speech, oral presentation, etc.)	Week Due	Proportion of Total Assessment
1	Participation and Quiz	All weeks	10 marks
2	Self-learning	All weeks	10 marks
3	Midterm Assessments	Week 6&9	40 marks
4	Final exam	16th. week	40 marks

#### Note:

- A two-hour final examination will be scheduled by the Preparatory Year Deanship during the official exam period. More information about the form of this examination will be provided as the term goes on.
- Should you have any queries, please contact: The English Language Unit, Room 91  
Tel.: 2586641                      Email: [eucltpd@gmail.com](mailto:eucltpd@gmail.com)