



T-104
2022

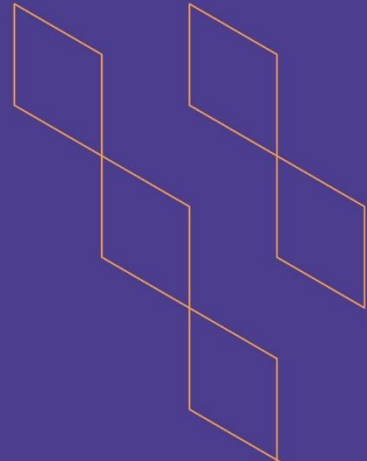
Course Specification





T-104
2022

Course Specification



Course Title: Life Pre-Intermediate /B1

Course Code: **ENG0003**

Program: All

Department: **All diplomas**

College: Applied College

Institution: Imam Mohammad Ibn Saud Islamic University

Version: *Course Specification Version Number*

Last Revision Date: 12 January 2025





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A. General information about the course:

Course Identification	
1. Credit hours:	9 hours
2. Course type	
a. University <input type="checkbox"/>	College <input checked="" type="checkbox"/> Department <input type="checkbox"/> Track <input type="checkbox"/> Others <input type="checkbox"/>
b. Required <input checked="" type="checkbox"/>	Elective <input type="checkbox"/>
3. Level/year at which this course is offered: Pre-Intermediate /B1 / Level 3	
4. Course general Description	
This course is a required Intensive General English language course that aims to enhance the proficiency and communicative competency of students enrolled in Applied Colleges to obtain the level of B1 in accordance with the CEFR.	
5. Pre-requirements for this course (if any): Having completed English Level 2.	
6. Co- requirements for this course (if any): None	
7. Course Main Objective(s)	
The course intends to develop students' knowledge and ability of English language in all major skills which include reading, writing, listening, and speaking, as well as in sub-skills including grammar, vocabulary, and pronunciation at level A2.	




1. Teaching mode (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1.	Traditional classroom	90hrs	100%
2.	E-learning		
3.	Hybrid <ul style="list-style-type: none"> Traditional classroom E-learning 		
4.	Distance learning		


2. Contact Hours (based on the academic semester)

No	Activity	Contact Hours
1.	Lectures	90hrs
2.	Laboratory/Studio	
3.	Field	
4.	Tutorial	
5.	Others (specify)self-learning	
	Total	90hrs

B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods


Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
1.0	Knowledge and understanding			
1.1	Vocabulary : Vocabulary: Exhibit sufficient vocabulary to express him/herself with some circumlocutions on most topics pertinent to his/her everyday life such as family, hobbies and interests, work, travel, and current events.		Vocabulary is learnt through lexical sets, word-building, focus on collocations and through vocabulary in context and glossaries for above level words.	Formative and summative assessment
1.2	Overall Listening comprehension: - Understand straightforward factual information about common everyday or job related topics, identifying both general messages and specific details, provided speech is clearly articulated in a generally familiar accent. - Understand the main points of clear standard speech on familiar matters regularly encountered in work, school, leisure etc., including short		Listening / role play	Formative and summative assessment




Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
	<p>narratives.</p> <p>- understand the information content of the majority of recorded or broadcast audio material on topics of personal interest delivered in clear standard speech.</p>			
1.3	<p>Grammatical accuracy:</p> <p>Express with reasonable accuracy in familiar contexts; generally good control though with noticeable mother tongue influence. Errors occur, but it is clear what he/she is trying to express. Uses reasonably accurately a repertoire of frequently used 'routines' and patterns associated with more predictable situations.</p>		<p>Class presentation Of grammar and drilling exercises Pair-work</p>	<p>Formative and summative assessment</p>
1.4	<p>Through learning with Life, students will also have a wider awareness of the world they live in – the people, places and cultures – and the importance of global citizenship.</p>			






Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
2.0	Skills			
2.1	<p>Overall spoken interaction:</p> <p>Express in unprepared conversation of familiar topics, personal opinions and exchange information on topics that are familiar, of personal interest or pertinent to everyday life. - Communicate with some confidence on familiar routine and non-routine matters related to his/her interests and professional field. - Make his/her opinions and reactions understood as regards solutions to problems or practical questions of where to go, what to do, how to organize an event. - Take part in routine formal discussion of familiar subjects which is conducted in clearly articulated speech which involves the exchange of factual information, receiving instructions or the</p>			Formative and summative assessment



Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
	discussion of solutions to practical problems.			
2.2	<p>Overall written production:</p> <ul style="list-style-type: none"> - Convey information and ideas on abstract as well as concrete topics, check information and ask about or explain problems with reasonable precision. - Write straightforward connected texts on a range of familiar subjects within his/her field of interest, by linking a series of shorter discrete elements into a linear sequence. - Summaries, report and give his/her opinion about accumulated factual information on familiar routine and non-routine matters within his/her field with some confidence. - Write very brief, reports to a standard conventionalized format, which pass on routine factual information and state reasons for actions. 		<p>Active learning</p> <ul style="list-style-type: none"> - Pre-reading/ pre-writing 	Formative and summative assessment





Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
2.3	Overall reading comprehension: - Read straightforward factual texts on subjects related to his/her interests and professional field with a satisfactory level of comprehension. - Scan longer texts in order to locate desired information, and gather information from different parts of a text, or from different texts in order to fulfil a specific task. - Find and understand relevant information in everyday material, such as letters, brochures and short official documents.		-Active learning -Intrapersonal learning -interpersonal + collaborative learning +group work	Formative and summative assessment
3.0	Values, autonomy, and responsibility			
3.1	Develop an awareness of the values of global citizenship, being able to see different perspectives, show empathy and understanding. There will also be greater awareness of the issues surrounding sustainability.			



Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
3.2	Develop collaborative and communicative skills, and the values that are needed to work successfully together.			
...				

C. Course Content

No	List of Topics	Contact Hours
1.	Introduction	
2.	Unit 1 - (1a) - (1b – 1d) - (1c)	9hrs
3.	- (1e-1f) Unit 2 - (2a) - (2b – 2d)	9hrs
4.	- (2c) - (2e - 2f) Quiz Unit 3 (3a)	9hrs
5.	- (3b – 3d) - (3c) - (3e -3f)	9hrs
6.	Unit 4 - (4a)	9hrs



	- (4b – 4d) - (4c)	
7.	- (4e -4f) Mid-term exam Unit 5. - (5a) - (5b – 5d)	9hrs
8.	- (5c) - (5e- 5f)	9hrs
9.	Unit 6 - (6a) - (6b – 6d) - (6c)	9hrs
10.	- (6e - 6f) Presentation (oral task)	9hrs
11.	Final exam	
Total		90hrs



D. Students Assessment Activities

No	Assessment Activities *	Assessment timing (in week no)	Percentage of Total Assessment Score
1.	Quiz	Week 4	10%
2.	Oral task	Week 10	20%
3.	Participation	All along	10%
4.	Self-learning	At the end of each unit	10%
5.	Midterm Examination	Week 7	20%
6.	Final Examination	Week 11	30%

*Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.)




E. Learning Resources and Facilities

1. References and Learning Resources

Essential References	Life Pre-intermediate Students' Book and Workbook
Supportive References	Life Pre-intermediate Teachers' Book and companion website (www.eltnql.com/life2e)
Electronic Materials	Life Pre-intermediate Classroom Presentation Tool, Life Online Workbook (accessed through MyELT)
Other Learning Materials	

2. Required Facilities and equipment

Items	Resources
facilities (Classrooms, laboratories, exhibition rooms, simulation rooms, etc.)	Classrooms, laboratories.
Technology equipment (projector, smart board, software)	
Other equipment (depending on the nature of the specialty)	

F. Assessment of Course Quality

Assessment Areas/Issues	Assessor	Assessment Methods
Effectiveness of teaching	Students, classroom observation, external reviewers' visit from the Accreditation Agency	Students survey Formal classroom observation
Effectiveness of students assessment	Quality and Development Unit, Curriculum Committee, Assessment Committee	Item analysis data, teachers' feedback, students' feedback, course reports.
Quality of learning resources	Quality and Development Unit	Annual quality improvement program review
The extent to which CLOs have been achieved	Quality and Development Unit	Course report, data analysis of achievement test
Other		

Assessor (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

Assessment Methods (Direct, Indirect)



G. Specification Approval Data

COUNCIL /COMMITTEE	
REFERENCE NO.	
DATE	





T-104
2022

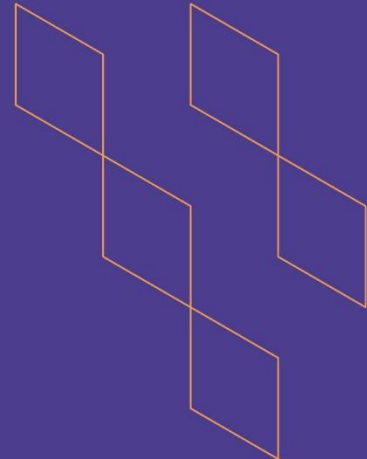
Course Specification





T-104
2022

Course Specification



Course Title:	Life Elementary/ A2
Course Code:	ENG0002
Program:	All
Department:	All diplomas
College:	Applied College
Institution:	Imam Mohammad Ibn Saud Islamic University
Version:	<i>Course Specification Version Number</i>
Last Revision Date:	12 January 2025





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A. General information about the course:

Course Identification

1. Credit hours: 9 hours

2. Course type

a. University ☐ College ☒ Department ☐ Track ☐ Others ☐

b. Required ☒ Elective ☐

3. Level/year at which this course is offered: Elementary/ Level 2

4. Course general Description

This course is a required Intensive General English language course that aims to enhance the proficiency and communicative competency of students enrolled in Applied Colleges to obtain the level of A2 in accordance with the CEFR.

5. Pre-requirements for this course (if any):

None

6. Co- requirements for this course (if any):

None

7. Course Main Objective(s)

The course intends to develop students' knowledge and ability of English language in all major skills which include reading, writing, listening, and speaking, as well as in sub-skills including grammar, vocabulary, and pronunciation at level A2.

1. Teaching mode (mark all that apply)


No	Mode of Instruction	Contact Hours	Percentage
1.	Traditional classroom	90hrs	100%
2.	E-learning		
3.	Hybrid <ul style="list-style-type: none"> Traditional classroom E-learning 		
4.	Distance learning		

2. Contact Hours (based on the academic semester)

No	Activity	Contact Hours
1.	Lectures	90hrs
2.	Laboratory/Studio	
3.	Field	
4.	Tutorial	
5.	Others (specify) E-learning	
	Total	90hrs




B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
1.0	Knowledge and understanding			
1.1	Vocabulary : Exhibit sufficient vocabulary for the expression of basic communicative needs and sufficient vocabulary for coping with simple survival needs.		Vocabulary is learnt through lexical sets, word-building, focus on collocations and through vocabulary in context and glossaries for above level words.	Formative and summative assessment
1.2	Overall listening comprehension: Understand phrases and expressions related to areas of most immediate priority (e.g. very basic personal and family information, shopping, local geography, employment) provided speech is clearly and slowly articulated. Recognize the main point of TV news items reporting events, accidents, etc. where the visual supports the commentary. Follow changes of topic of factual TV news items, and form an idea of the main content.		Listening / role play	Formative and summative assessment




Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
1.3	Grammatical accuracy: Understand some simple structures correctly, but still systematically makes basic mistakes – for example tends to mix up tenses and forget to mark agreement; nevertheless, it is usually clear what he/she is trying to say.		Class presentation Of grammar and drilling exercises Pair-work	Formative and summative assessment
2.0	Skills			
2.1	Overall spoken interaction: Communicate with reasonable ease in structured situations and short conversations, simple, routine exchanges without undue effort; Ask and answer questions and exchange ideas and information on familiar topics in predictable everyday situations. Chat in simple language with peers, colleagues or members of a host family, asking questions and understanding the answers relating to most routine matters.			Formative and summative assessment
2.2	Overall written production:		Active learning - Pre-reading/	Formative and summative assessment



Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
	write a series of simple phrases and sentences linked with simple connectors like and, but and because. Write about everyday aspects of their environment, e.g. people, places, a job or study experience in linked sentences. Write very short, basic descriptions of events, past activities and personal experiences. write a series of simple phrases and sentences about their family, living conditions, educational background present or most recent job.		pre-writing	
2.3	Overall reading comprehension: Read short, simple texts on familiar matters of a concrete type which consist of high-frequency everyday or job-related language. Find specific, predictable information in simple everyday material such as advertisements, prospectuses, menus, reference lists and timetables. Identify specific information		-Active learning -Intrapersonal learning -interpersonal + collaborative learning +group work	Formative and summative assessment



Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
	in simpler written material he/ she encounters such as letters, brochures and short newspaper articles describing events.			
3.0	Values, autonomy, and responsibility			
3.1	Develop an awareness of the values of global citizenship, being able to see different perspectives, show empathy and understanding.			
3.2	Develop collaborative and communicative skills, and the values that are needed to work successfully together.			
...				

C. Course Content

No	List of Topics	Contact Hours
1.	Introduction	
2.	Unit 1 - (1a) - (1b – 1d) - (1c)	9hrs
3.	-(1e-1f) Unit 2 - (2a) - (2b – 2d)	9hrs
4.	- (2c)	9hrs





	- (2e - 2f) Quiz Unit 3 (3a)	
5.	- (3b – 3d) - (3c) - (3e -3f)	9hrs
6.	Unit 4 - (4a) - (4b – 4d) - (4c)	9hrs
7.	- (4e -4f) Mid-term exam Unit 5. - (5a)	9hrs
8.	- (5b – 5d) - (5c) - (5e- 5f)	9hrs
9.	Unit 6 - (6a) - (6b – 6d) - (6c)	9hrs
10.	- (6e - 6f) Presentation (oral task)	9hrs
11	Final exam	
Total		90hrs





D. Students Assessment Activities

No	Assessment Activities *	Assessment timing (in week no)	Percentage of Total Assessment Score
1.	Quiz	Week 4	10%
2.	Oral task	Week 10	20%
3.	Participation	All along	10%
4.	Self-learning	At the end of each unit	10%
5.	Midterm Examination	Week 7	20%
6.	Final Examination	Week 11	30%

*Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.)

E. Learning Resources and Facilities

1. References and Learning Resources

Essential References	Life Elementary Students' Book and Workbook
Supportive References	Life Elementary Teachers' Book and companion website (www.eltnl.com/life2e)
Electronic Materials	Life Elementary Classroom Presentation Tool, Life Online Workbook (accessed through MyELT)
Other Learning Materials	

2. Required Facilities and equipment

Items	Resources
facilities (Classrooms, laboratories, exhibition rooms, simulation rooms, etc.)	Classrooms, laboratories.
Technology equipment (projector, smart board, software)	
Other equipment (depending on the nature of the specialty)	



F. Assessment of Course Quality

Assessment Areas/Issues	Assessor	Assessment Methods
Effectiveness of teaching	Students, classroom observation, external reviewers' visit from the Accreditation Agency	Students survey Formal classroom observation
Effectiveness of students assessment	Quality and Development Unit, Curriculum Committee, Assessment Committee	Item analysis data, teachers' feedback, students' feedback, course reports.
Quality of learning resources	Quality and Development Unit	Annual quality improvement program review
The extent to which CLOs have been achieved	Quality and Development Unit	Course report, data analysis of achievement test
Other		

Assessor (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

Assessment Methods (Direct, Indirect)



G. Specification Approval Data

COUNCIL /COMMITTEE	
REFERENCE NO.	
DATE	





T-104
2022

Course Specification



T-104
2022

Course Specification

Course Title:	Workplace English
Course Code:	ENG 0105
Program:	All programs
Department:	All diplomas
College:	The applied college
Institution:	Imam Mohammad Ibn Saud Islamic University
Version:	<i>Course Specification Version Number</i>
Last Revision Date:	12 January 2025






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1. References and Learning Resources	9
2. Required Facilities and Equipment	9
F. Assessment of Course Quality	9
G. Specification Approval Data	10



A. General information about the course:

Course Identification	
1. Credit hours:	3 hours
2. Course type	
a. University <input type="checkbox"/>	College <input checked="" type="checkbox"/> Department <input type="checkbox"/> Track <input type="checkbox"/> Others <input type="checkbox"/>
b. Required <input checked="" type="checkbox"/>	Elective <input type="checkbox"/>
3. Level/year at which this course is offered: Level 4	
4. Course general Description:	
<p>Workplace English is a course designed to develop English language proficiency of comprehension, production, interaction in a workplace environment, and business skills.</p> <p>The course caters for Common European Framework Reference for languages (CEFR) at B1 level. The course follows the communicative/integrated learning approach.</p>	
5. Pre-requirements for this course (if any):	
<ul style="list-style-type: none"> • Having completed English Level 2, OR: • Student's performance in placement test. Based on the student's score as per the Common European Framework of Reference (CEFR) level B1 	
6. Co- requirements for this course (if any):	
N/A.	
7. Course Main Objective(s)	

1. Teaching mode (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1.	Traditional classroom	30hrs	100%
2.	E-learning		
3.	Hybrid <ul style="list-style-type: none"> • Traditional classroom • E-learning 		
4.	Distance learning		





2. Contact Hours (based on the academic semester)

No	Activity	Contact Hours
1.	Lectures	30hrs
2.	Laboratory/Studio	
3.	Field	
4.	Tutorial	
5.	Others (specify)	
	Total	30hrs



B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
1.0	Knowledge and understanding			
1.1	<p>Vocabulary: Understand, use, and recognize vocabulary of intermediate level, related to industry, projects, markets, products, and communication</p>		<p>Pre-Teaching Activities: PowerPoint presentation, audio visual aids.</p> <p>During Teaching Activities: Lecture in the classroom, in-class discussion (student participation), demonstrations, role-play, controlled practice using app.</p> <p>Post Teaching Activities: Recapitulation and summarizing.</p>	<p>Presentations/ Project Midterm Examination Final Examination (Assessment of skills by using rubrics)</p>
1.2	<p>Grammar: Understand intermediate grammatical structures, including simple and complex tenses, adverbs of degree, and modals of obligation.</p>		<p>Pre-Teaching Activities: PowerPoint presentation, audio visual aids.</p> <p>During Teaching Activities: Lecture in the classroom, in-class discussion (student participation), demonstrations, role-play, controlled practice using app.</p> <p>Post Teaching Activities: Recapitulation and summarizing.</p>	<p>Presentations/ Project Midterm Examination Final Examination (Assessment of skills by using rubrics)</p>
...				
2.0	Skills			
2.1	Listening Comprehension:		Pre-Teaching Activities:	Presentations/ Project

Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
	Understand main points from TV programs, podcasts, meetings, and extract information from presentations, conversations between colleagues and on the phone.		PowerPoint presentation, audio visual aids. During Teaching Activities: Lecture in the classroom, in-class discussion (student participation), demonstrations, role-play, controlled practice using app. Post Teaching Activities: Recapitulation and summarizing.	Midterm Examination Final Examination (Assessment of skills by using rubrics)
2.2	Reading Comprehension: Search the internet for key information and scan short texts for specific information		Pre-Teaching Activities: PowerPoint presentation, audio visual aids. During Teaching Activities: Lecture in the classroom, in-class discussion (student participation), demonstrations, role-play, controlled practice using app. Post Teaching Activities: Recapitulation and summarizing	Presentations/ Project Midterm Examination Final Examination (Assessment of skills by using rubrics)
...	Speaking: Express opinions and give personal views, contributing to work meetings and group discussion by showing interest, giving reasons, and responding to others.		Pre-Teaching Activities: PowerPoint presentation, audio visual aids. During Teaching Activities: Lecture in the	Presentations/ Project Midterm Examination Final Examination



Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
			classroom, in-class discussion (student participation), demonstrations, role-play. Post Teaching Activities: Recapitulation and Summarizing	(Assessment of skills by using rubrics)
3.0	Values, autonomy, and responsibility			
3.1	Develop critical and creative thinking, including problem formulation, problem solving, reasoning and extrapolation.		Pre-Teaching Activities: PowerPoint presentation, audio visual aids. During Teaching Activities: Lecture in the classroom, in-class discussion (student participation), demonstrations, role-play. Post Teaching Activities: Recapitulation and Summarizing.	Presentations/ Project Midterm Examination Final Examination (Assessment of skills by using rubrics)

C. Course Content

No	List of Topics	Contact Hours
1.	Introduction	3hrs
2.	Unit 1	3hrs
3	Unit 1	3hrs
4	Unit 2	3hrs
5	Unit 2 Quiz	3hrs
6	Unit 3	3hrs
7	Unit 3 Mid-term exam	3hrs
8	Unit 6	3hrs





9	Unit 6 Project (written task for a project preparation)	3hrs
10	Project presentation (Oral task)	3hrs
11	Final exam	
Total		30hrs

D. Students Assessment Activities

No	Assessment Activities *	Assessment timing (in week no)	Percentage of Total Assessment Score
1.	Quiz	Week 5	15%
2.	Project (written and oral task)	Weeks 9-10	20%
3.	Participation	All along	10%
4.	Midterm Examination	Week 7	25%
5.	Final Examination	Week 11	30%
...			

*Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.)





T-104

2022

Course Specification



Course Title: Computer Applications
Course Code: CS 0116
Program: All diplomas
Department: Applied Sciences
College: Applied College
Institution: Imam Mohammad Bin Saud Islamic University
Version:
Last Revision Date: October 8, 2024





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