TECHNICAL WRITING
ENG 203 : 3 Credit hours (3 lectures, 0 lab, 0 exercises)

Prerequisites:
ENG 190

Objectives:
The objective of technical writing is given below.
- Train student to write about computer-related topics.
- Train students to use punctuation and linguistic structures.

Course Description:
This comprehensive course is for advanced students seeking to learn how to use English in a professional and technical context in letters, memos, reports, and proposals. Topics covered include: effective writing, the writing process (planning techniques, composing, editing, finishing), the paragraph, referencing, the essay, style & readability, efficient reading, the difference between research & published material, and how to produce professional papers. Additional topics include: CVs & resumes, correspondence, writing brief reports, objectivity and debate, presentation strategies, verbal & visual communication.

References:
1- Boeckner, K. & Brown, P. (2002). *Oxford English for Computing*. Oxford: Oxford University Press.
2- Glendinning, E. & McEwan, J. (2004). *Basic English for Computing*. Oxford: Oxford University Press.
3- Glendinning, E. & McEwan, J. (2002). *Oxford English for Information Technology*. Oxford: Oxford University Press.