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Create A Test from scratch

A teacher is always in need of creating a test for students. To build a test, you need to create new questions or add existing ones. Then uploading them is called "deploying them" into the course. A new question is automatically added at the end of the test. To reorder the questions, point to a question to show the double-tipped arrow and drag it to its new location.

Steps to Create a Test from scratch

1. On the Control Panel, expand the Course Tools section and click Tests, Surveys, and Pools.
2. On the Tests, Surveys, and Pools page, click Tests.
3. On the Tests page, click Build Test on the action bar.
4. On the Test Information page, type a name. Optionally, provide a description and instructions.
5. Click Submit.
6. On the Test Canvas, point to Create Question on the action bar and select a question type.
7. On the Create/Edit page, provide the necessary information to create a question.
8. Click Submit.

References

How Can I create a Test:
https://en-us.help.blackboard.com/Learn/9.1_2014_04/Instructor/110_Tests_Surveys_Pools/010_Create_Tests_and_Surveys

Youtube video
https://www.youtube.com/watch?v=ef08mqN4rIY&list=PLontYaReEU1v1P4Nq1ilNGlkfDUNQDZVl&index=13

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