

AMAL BALAHMAR

Dammam, Saudi Arabia | 0565563141 | amalbalahmar@gmail.com

Education

- Saint Joseph's University, Philadelphia, Pennsylvania.
- Bachelor Degree in Biology, Graduation Summer I 2016.

Skills

- Languages: Arabic (Native), English (Fluent – both written and spoken).
- Computer Software: Microsoft Word, Excel, and PowerPoint.
- Reliable
- Multi-tasking
- Hard worker
- Good listener
- Work under pressure
- Leadership skills
- Socially active – communication skills
- Highly organized
- Great analyst
- Ambitious – Improvement abilities in work environments

Experience

- **President of the Saudi Association group / August 2014 – January 2016**
 - The president of the Saudi Students' association in Saint Joseph's University for two years in a row.
 - Helped the newly arrived Saudi students and guiding them on what to do next.
 - Organized several events.
 - Assisted the Saudi students in their needs, and made sure that their questions reached the appropriate people in the Saudi Arabian Cultural Mission in the USA.
 - Connecting between the Saudi Arabian Cultural Mission and the Saudi students.

- **Research Assistant / August 2015 – May 2016**
 - Helped in a research at Saint Joseph's University for a year.
 - Learned more about microbes and water filtration.

- **Assistant of medical support + Leader of medicine teaching / August 2015 – May 2016**
 - Worked as a volunteer – intern at Lankenau hospital in Philadelphia for a year.
 - Supervised and taught high-school students about medical aspects, which they were interested in studying medicine.
 - Helped evaluating patients' medical and insurance records.
 - Assisted also in the guidance and increasing awareness against violence.

- **Down Syndrome Kids / October,3 2016**
 - Worked as a volunteer.
 - Prepared activities for the kids and helped taking care of them in the ceremonies.

- **Bena Home for Orphanage/ December, 10 2016**
 - Volunteered.
 - Organized the event for the kids.
 - Helped the kids in the event and provided whatever they needed.

- **The daycare center for Down Syndrome kids / January, 13 2017**
 - Volunteered.
 - Helped in the event as an entertainer for the kids.

- **TAM co. / January, 16 – February 16, 2017**
 - Worked for the company as a part-timer for a month.
 - In the position of Assistant for the project manager.

- **Prince Sultan for Women's Wellness / April, 2 – April, 13, 2017**
 - In the position of president of the young leaders center.
 - Even though, for two weeks, I worked with students that are in the program and helped guiding them and with their learning.

- **Al Imam Muhammad Bin Saud University / April 24, 2017 - Present**
 - Biology lecturer.

Awards and Acknowledgements

- Certificate of completion of level 9 in the English Language Center in Philadelphia.
- Certificate of completion of level 12 in the English Language Center in Philadelphia.
- Certificate from the Haub School of business in Saint Joseph's university, Department of management, for the completion of International business program.
- Certificate of completion of the Leadership in Action workshop under the supervision of the Saudi Arabian Cultural Mission in the USA.
- Certificate of Appreciation for being a president of the Saudi students at Saint Joseph's university.
- Certificate of completion of the course study at Saint Joseph's university.
- Certificate of participating with Down Syndrome kids in the special learning center for two weeks.