



## Technical Writing

Course Code	Course Num.	Course Name	Credit Hours	Lec	Lab	Tut	Prerequisites
ENG	206	Technical Writing	2	2	0	0	

### Objectives:

Discussion and instructions, Multiple samples, Art work for reports and related writing and speaking projects. Writing projects for manuals, Correspondence, Research and publication articles, Oral technical communications strategies, Correspondence, Preparing resumes, Cover letters, Interviews, Writing brief reports, Producing professional papers, Presentation strategies, Verbal and visual communications.

### Syllabus:

Discussion and instructions, Multiple samples,  
Art work for reports and related writing and speaking projects.  
Writing projects for manuals, Correspondence, Research and publication articles,  
Oral technical communications strategies, Correspondence, Preparing resumes,  
Cover letters, Interviews, Writing brief reports, Producing professional papers,  
Presentation strategies, Verbal and visual communications.

### References:

1. *The Complete Idiot's Guide to Technical Writing*, K. Van Laan, et al, Alpha; 1st ed. (2001).
2. *The Elements of Technical Writing*, G. Blake, Longman; 1st ed. (2000).
3. *Spring Into Technical Writing for Engineers and Scientists*, B. Rosenberg, Addison-Wesley (2005).

